Establishing Privileging Criteria

These instructions will help the practice owner or accreditation manager understand the necessary documentation to clearly describe each privileged individual’s ability to provide a specific item or service. That documentation must detail the Written Objective Criteria used to substantiate the necessary knowledge and skills of the privileged person to provide the care. For example, to provide patient care beyond the scope of their credential based on written criteria a Certified Prosthetist can be privileged by a Certified Orthotist to provide a specific type of orthosis for a specific diagnosis.

The written criteria must describe the elements of how the prosthetist has been specifically trained, educated and their experience related to providing that type of orthosis. This can be a certificate from a relevant continuing education course, documented in-house training and applicable experience or other means that show the prosthetist possesses the knowledge and skills to be able to safely treat the diagnosis with that specific orthosis.

Overview of ABC’s Supervision and Privileging Requirements

Supervision and Privileging of a Credentialed Caregiver
Privileging of credentialed individuals to provide services beyond their defined scope of practice must ensure appropriate, effective, ethical and safe delivery of patient care. The credentialed caregiver may be privileged, under Indirect Supervision, to provide patient care beyond the scope of their credential based on Written Objective Criteria.

Privileging of a credentialed caregiver is limited to the following:

**PROSTHETICS**
Orthotists and Prosthetic Assistants who are credentialed or licensed¹, if applicable, may be privileged based on written criteria to provide prosthetic care.

**ORTHOTICS**
Prosthetists, Pedorthists, Orthotic Assistants and Orthotic Fitters who are credentialed or licensed, if applicable, may be privileged based on written criteria to provide orthotic care.

**PEDORTHICS**
Orthotic Assistants, Orthotic Fitters and Therapeutic Shoe Fitters who are credentialed or licensed, if applicable, may be privileged based on written criteria to provide pedorthic care.
All privileging must be in compliance with state laws or rules that apply to the provision of orthotic, prosthetic or pedorthic items and services.

ABC Certified Technicians may be privileged based on written criteria to provide services, in the discipline they are credentialed, in the Implementation of the Treatment Plan and Follow-up domains under Indirect Supervision.

Orthotic, prosthetic or pedorthic patient care services provided by the privileged credentialed caregiver that are beyond their scope of practice must not exceed ABC’s defined scope of practice for Orthotists, Prosthetists or Pedorthists. The supervisor must review the results of care and the documentation of the services provided by the supervised individual and is responsible for countersigning all entries by the caregiver in the patient’s clinical record within 15 days. The supervisor is responsible for all services that the caregiver is being privileged to provide.

**Supervision and Privileging of a Non-Credentialed Caregiver**

Supervision and privileging of a non-credentialed caregiver must ensure appropriate, effective, ethical and safe delivery of patient care. The non-credentialed caregiver may be privileged to assist in the provision of patient care based on written criteria. In situations where either prosthetic, custom fabricated orthotic or custom fit-high* orthotic items are being provided the initial patient assessment, formulation of the treatment plan and the final fitting and delivery must be done under Direct Supervision (see Supervision Matrix below). For all other levels of care the non-credentialed caregiver is privileged under Indirect Supervision, where the supervisor must be available for consultation throughout the patient care process. Please see the Exam Candidate definition in the ABC Scope of Practice for information regarding individuals who have completed an NCOPE accredited orthotic and/or prosthetic residency.

The supervisor must review the results of care and the documentation of the services rendered by the non-credentialed caregiver and is responsible for countersigning all entries by the caregiver in the patient’s clinical record within 15 days. The supervisor is responsible for all care provided by the privileged individual.

**Supervision Matrix for Prosthetic, Custom Fabricated and Custom Fit-High* Orthotic**

*See ABC Orthotic, Prosthetic and Pedorthic Scope of Practice for specific definition.

**Levels of Care**

<table>
<thead>
<tr>
<th>Domain</th>
<th>Level of Supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient Assessment</td>
<td>Direct</td>
</tr>
<tr>
<td>Formulation of Treatment Plan</td>
<td>Direct</td>
</tr>
<tr>
<td>Implementation of Treatment Plan</td>
<td>Indirect</td>
</tr>
<tr>
<td>Final Fitting and Delivery</td>
<td>Direct</td>
</tr>
<tr>
<td>Follow-up Care</td>
<td>Indirect</td>
</tr>
</tbody>
</table>
Supervision

Direct supervision requires the supervising credentialed individual to be available in real time for consultation throughout the patient care process and to be able to assess the care being provided by visual means (i.e., physically present, live video, web cam, or by other means of live visual technology). The supervisor must review the results of care and the documentation of the services rendered by the supervised individual and is responsible for countersigning all entries by the caregiver in the patient’s clinical record within 15 days.

Indirect supervision does not require the supervising credentialed individual to be on-site however they must be available for consultation throughout the patient care process. The supervisor must review the results of care and the documentation of the services rendered by the supervised individual and is responsible for countersigning all entries in the patient’s clinical record within 15 days.

The Individual Privileging Criteria sample template can be customized to meet your practice’s needs and is intended as a vehicle for your annual review of the competency and documentation for each privileged individual.