

Understanding Privileging

Attendee Handout



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What We'll Cover...



What is Privileging?



Supervisor must ensure safe patient care and comply with accreditation standards



Privileging REQUIRED



O&P certified staff member performs services beyond their scope of practice



Professionals Who <i>CAN PRIVILEGE</i>	Guidelines
Certified Orthotist	Can privilege certified prosthetists, pedorthists, orthotic assistants and orthotic fitters in orthotics only Can privilege certified therapeutic shoe fitters in pedorthics only
Certified Prosthetist	Can privilege certified orthotists and prosthetic assistants in prosthetics only
Certified Pedorthist	Can privilege certified prosthetists, orthotic assistants, orthotic fitters and therapeutic shoe fitters in pedorthics only
Resident/Exam Candidate	Can provide care under Indirect Supervision



So, REMEMBER....

Only Certified or Licensed staff

can Privilege

Those who are Certified or Licensed

When is Privileging Required?

Is certified staff member
providing care beyond their
Scope of Practice?

YES

Privileging REQUIRED

NO

Supervisor would like staff
member to provide
expanded services.

YES

Privileging REQUIRED

NO

Nothing required

Who is Involved & What is Their Role



Supervising Practitioner

- Defines training requirements
- Verifies competency
- Provides indirect supervision
- Reviews & co-signs documentation
- Assumes responsibility of care



Privileged Provider

- Provides care beyond normal scope of practice
- Must meet training criteria
- Works under **Indirect Supervision**



CO wants
CFo
to start
providing
custom
diabetic
shoe inserts

01

CO identifies
training
needed

02

CFo
completes
manufacturer
course and 8
weeks of
supervised
fittings.
documents
training

03

CO reviews
competency
and privileges
CFo

04

CFo treats
Patient
under
Indirect
Supervision

05

CO reviews
care and
co-signs
patient
record

06

Written Objective Criteria

Where Privileging Begins



Supervising
Practitioner(CO)
must document:



Training received

- In-house training
- Online courses
- Hands-on supervised care



For a specific diagnosis

- Related diagnosis



For the device provided

- Specific device or service

Establish Individual Privileging Record

Records an individual's privileging activity



Individual's
record must
include:



Training

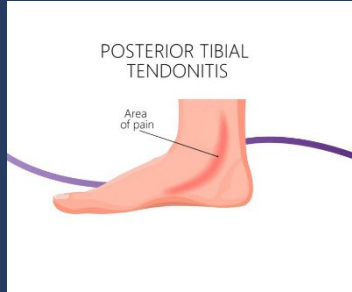
- Certificates
- Course completion records
- Documented supervised care



Privileged Activity Provided

- Specific device or service
- Related diagnosis

This template can be found in our online Resource Pack and should be updated regularly.



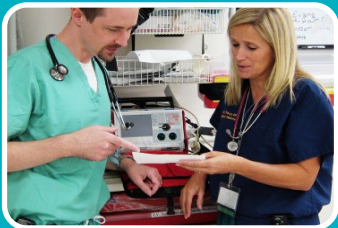
Content

- Specific diagnosis treated
- Specific intervention learned



Format

- Where did learning take place
- When did learning take place
- Who was the instructor



Process

- How did the care provider progress from observation ⇒ assistance ⇒ independence



Indirect Supervision Options

Phone or
Video Call



Seeing other
patients onsite





Indirect Supervision Requirements

Supervisor Responsibilities

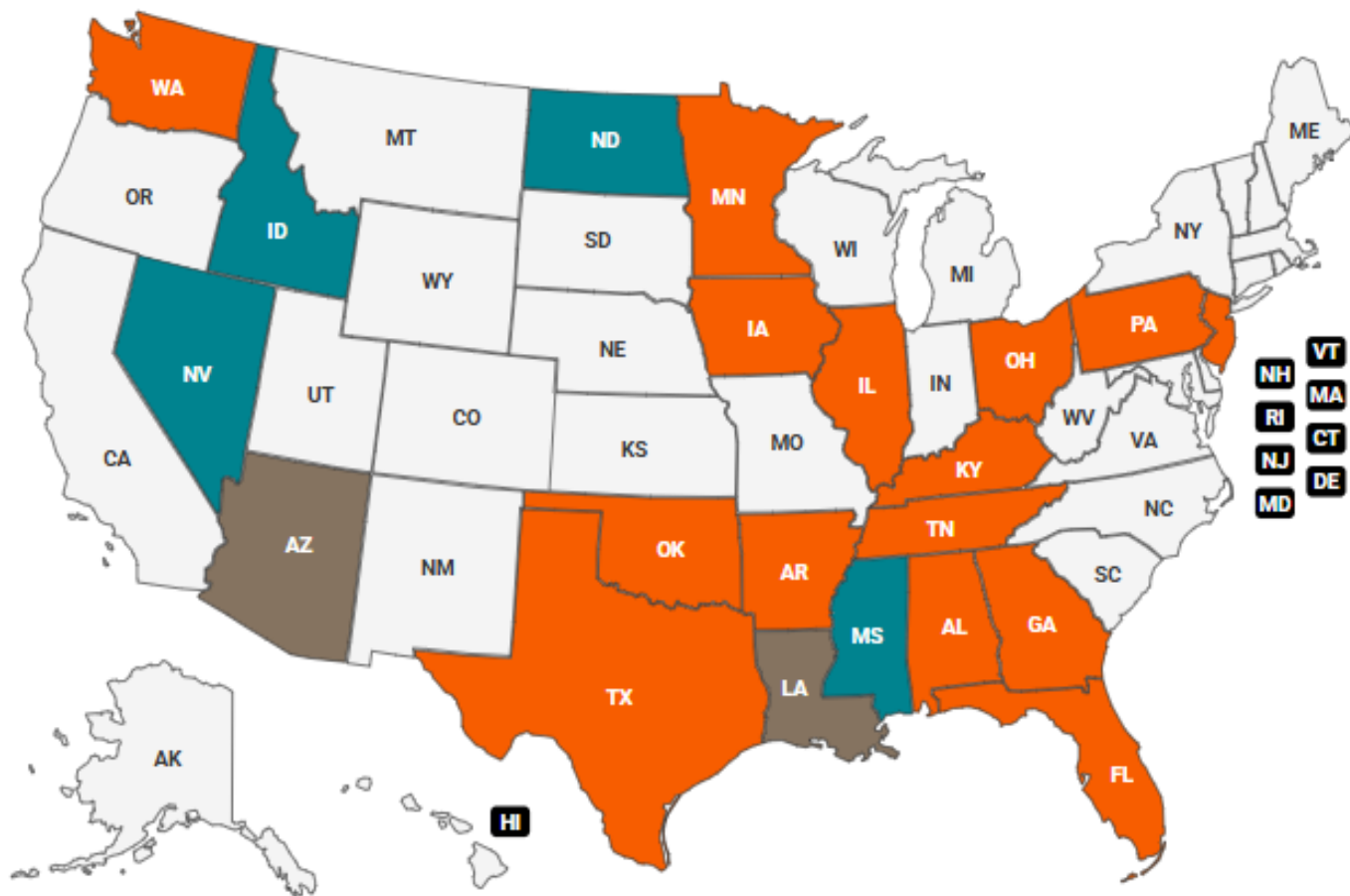
- Available for consultation
- Review patient outcomes
- Review documentation
- Co-sign record within 15 days
- Legally responsible for care

Privileged Individual Responsibilities

- Provide privileged patient care
- Document care provided



Indirect supervision $\neq$ No supervision



Map Key

- Has state licensure
- Has facility accreditation requirements for the provision of custom fabricated orthoses or prostheses
- Has certification requirements, but does not issue licenses for O,P&P



CAVEAT!

ABC Certified
Mastectomy Fitters
CAN privilege
non-credentialed or
non-licensed employees.



Support Personnel

An ABC credential holder may **Delegate** certain tasks in the provision of any custom fabricated or custom fitted orthosis, prosthesis or pedorthic device to non-credentialed support personnel. Those delegated tasks must be within the ABC credential holder's scope of practice.



Direct Supervision

Supervisor (ABC Credential Holder) Must:



Be available for consultation throughout the process



Be physically on site while care is provided OR be available in real-time via audio and visual technology



Review results of care



Record all support documentation for services rendered



Countersign (within 15 days) all Support Personnel notes in patient's record

Support Personnel



Can...

- Implement the Treatment Plan
- Record Outcome Measures
- Take Vitals



Can Not...

- Formulate the Treatment Plan
- Do Final Fitting and Delivery
- Provide Follow Up Care that Modifies Device Function





Example – Dispensing Off-The-Shelf Devices

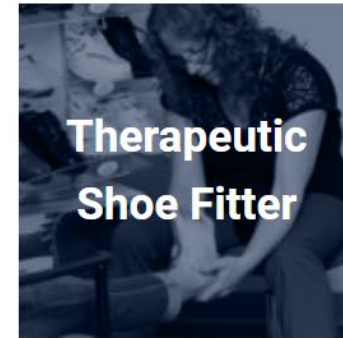
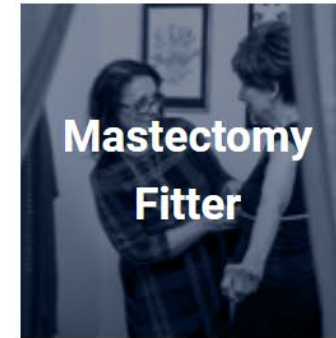
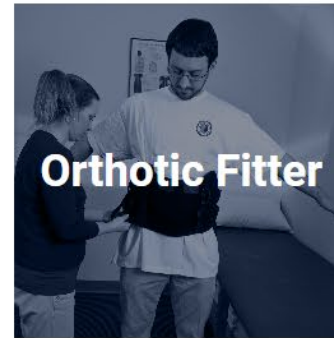
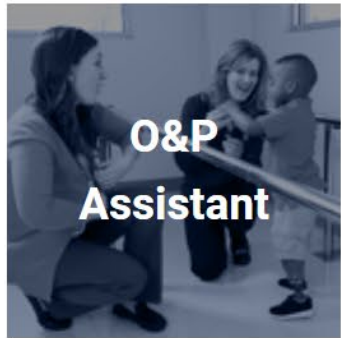
L3809 – WHFO, without joint(s), prefabricated, off-the-shelf, any type



Any L-code that has **“off-the-shelf”** in its descriptor does **NOT require a credentialed person to provide** (does not pertain to A-codes)



Explore the Credentials ABC Offers





DO...

-  **Have Sufficient Documentation**
-  **Continue to be Educated**
-  **Be Available to Provide Supervision**
-  **Review, Co-sign & Date - 15 Days**
-  **Remember Survey Requirements**

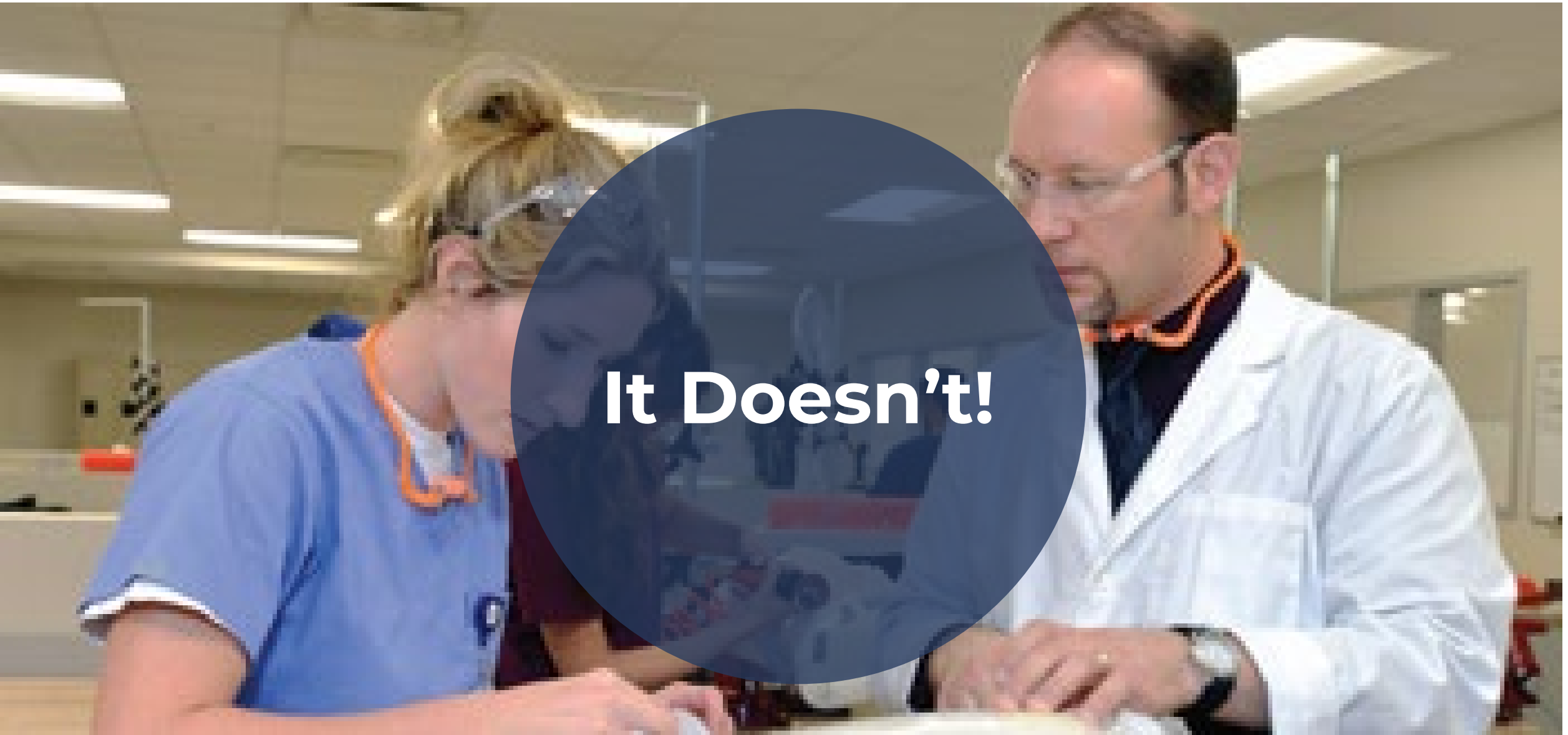


DON'T...

 **Become complacent with privileged staff and the services they are providing**



How does this affect residents?



It Doesn't!



How does this affect Exam Candidates?

It Doesn't!



Privileging at a Glance

- Privileging = a certified or licensed staff member provides care beyond their own scope, under a supervisor credentialed in that discipline
- Only certified or licensed staff can privilege — and only those who are themselves certified or licensed (exception: mastectomy fitters may privilege non-credentialed staff for post-mastectomy items only)
- Written objective criteria must document the training and be specific to one diagnosis and one device — privileges do not carry over
- Privileged care runs under indirect supervision; delegated tasks to support personnel require direct supervision
- Supervisors must be reachable for real-time consultation throughout the appointment, and must review, countersign and date notes within 15 days
- The supervising credential holder is ultimately responsible for all care delivered under their credential
- Residents and exam candidates are outside privileging — they follow their own supervision rules
- Licensure trumps ABC rules: check your state's requirements at [abcop.org/state-licensure](https://www.abcop.org/state-licensure)

Your Best Resource!



ABCCop.org!

Contact Us



Accreditation Team
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