

PRACTITIONER CANDIDATE GUIDE



Eligibility Requirements
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Who We Are

Established in 1948 as a not-for profit organization, the American Board for Certification in Orthotics, Prosthetics and Pedorthics, commonly known as ABC, is a national certifying and accrediting body for the orthotic, prosthetic and pedorthic professions. ABC has become the quality standard in orthotic, prosthetic and pedorthic certification. ABC certified individuals are considered leaders in the profession and provide the highest quality patient care, along with excellence in research and device design. ABC certified individuals must meet stringent educational standards, clinical training and a complete assessment of competency.

MISSION AND VISION

ABC is the comprehensive credentialing organization whose mission is to establish and advocate for the highest patient care and organizational standards in the provision of safe and effective orthotic, prosthetic and pedorthic services.

ABC fulfills this mission by:

- Measuring patient care provider's knowledge and skills through rigorous credentialing programs
- Establishing standards of organizational performance through facility accreditation
- Mandating professional continuing education to maintain competency
- Administering a professional discipline program
- Communicating the value and importance of ABC credentials

ABC's activities are guided by the following vision statement:

Setting Standards, Improving Outcomes, Changing Lives.

ACCREDITATION AND RECOGNITION

ABC certification is recognized by federal and state agencies, as well as third-party payers and is considered the standard among orthotic, prosthetic and pedorthic professionals. ABC certified practitioners are valuable members of the rehabilitation provider community.

GOVERNANCE OF ABC

The affairs of ABC are governed by the board of directors. Therefore, the board is responsible for the policies and procedures governing certification, and the board has the authority under its bylaws to modify the rules, regulations and policies as it deems appropriate. The board is comprised of ABC credential holders and public representatives.

Orthotic and Prosthetic Practitioners

Practitioner certification in orthotics and/or prosthetics is awarded as an attestation of competency for the public, those who require orthotic and/or prosthetic services and those in other health professions. The awarding of ABC certification provides you with an appropriate and meaningful recognition of your professional competence.

PROFESSIONAL CREDENTIALS

Completion of our rigorous requirements and exams is confirmation that you have the education, knowledge, experience and skills required of an ABC Certified Orthotist (CO) or Certified Prosthetist (CP). The credential of Certified Prosthetist Orthotist (CPO) is awarded when you have successfully fulfilled all the requirements of both an orthotist and prosthetist.

PROPRIETARY OWNERSHIP OF ABC CREDENTIALS

Certification is a privilege, not a right. The ABC Board of Directors maintains legal authority to award its certification credentials and may withhold, suspend or revoke any certification credential in accordance with the established policies, rules and regulations.

Scope of Practice

An ABC certified orthotist and/or prosthetist is a health care professional who is specifically educated and trained to manage comprehensive orthotic and/or prosthetic patient care. This includes patient evaluation, formulation of a treatment plan, implementation of the treatment plan, continuation of the treatment plan and practice management.

ABC credentialed individuals must adhere to the ABC Scope of Practice for their credential and/or the scope of practice for any relevant related licensure they hold.

Orthotic care includes patient evaluation and the design, fabrication, fitting, modification, maintenance and repair of orthoses to treat a neuromusculoskeletal disorder or acquired condition. This also includes the provision of partial foot prostheses for transmetatarsal and distal amputations.

Prosthetic care includes patient evaluation and the design, fabrication, fitting, modification, maintenance and repair of prostheses to restore physiological function and/or cosmesis.

Orthotic and/or prosthetic care does not include independent provision of invasive procedures, including, but not limited to, injections and initial application or replacement of skull pins.

The fundamental objectives of the Professional Ethics Committee are to enforce the Code. The committee ensures that any person, facility or organization who may apply, has applied or has been awarded any of the certifications or accreditations offered by ABC are practicing in accordance with professional and community standards. The Code and the committee serve to protect the public against unprofessional and unethical conduct by credential holders.

All NCOPE residents, ABC exam applicants and candidates must abide by the Code.

Code of Professional Responsibility

ABC established the Professional Ethics Program to promote and maintain the highest standards of patient care and ethical behavior. The ABC [*Code of Professional Responsibility*](#) is recognized throughout the profession as embodying the principles that govern the professional, ethical and moral integrity of individuals and organizations engaged in the delivery of orthotic, prosthetic and pedorthic care.

Certification Eligibility Requirements

There are two pathways for certification:

- **Single Discipline Pathway**—This pathway describes eligibility for the single discipline written exam, along with the simulation and CPM exam. You must complete a [National Commission on Orthotic and Prosthetic Education \(NCOPE\) accredited residency](#) prior to taking an exam. *This pathway is available to applicants who graduated prior to January 1, 2020.*
- **Combined Discipline Written Examination Pathway**—This pathway describes eligibility for the Combined Orthotic and Prosthetic Written Examination, which does not require completion of an NCOPE accredited residency program. Completion of an NCOPE accredited residency program will be required for eligibility for the single discipline simulation exam and CPM exam.

EDUCATION REQUIREMENTS

A master's degree in orthotics and prosthetics from a program accredited by the [Commission on Accreditation of Allied Health Education Programs \(CAAHEP\)](#).

Foreign Education

If you have received your education outside the U.S., you must have your education evaluated by the [World Education Services \(WES\)](#). WES is a professional education evaluation service that confirms foreign education programs' equivalence to a US master's degree in O&P.

CLINICAL EXPERIENCE

You must obtain your clinical experience by completing an NCOPE accredited residency program. This is a 12-month per discipline, or an 18-month dual discipline, supervised program in a comprehensive orthotic and/or prosthetic accredited facility.

The NCOPE accredited residency program allows you to acquire practical clinical training in orthotics and/or prosthetics which is part of the overall education required for ABC Orthotist and/or Prosthetist Certification.

EXTENSION OF CREDENTIAL (CPO)

If you are seeking to extend your credential to CPO (certification in the second discipline), you must meet the education and experience requirements in effect when you apply for the second discipline. Additionally, you must be in good standing with your primary certification.

No exceptions will be made.

Application Process and Policies

SUBMISSION OF APPLICATION

Applications must be submitted at [ABCop.org](#). When applying, you must register for at least one of the three exams. The three exams are independent of one another and may be taken in any sequence. You must attempt at least one exam within one calendar year from the date your application is approved. Failure to attempt any exam within that period will cause the application to expire and a new application must be submitted.

FEES

Payment is required when you apply. ABC accepts electronic payments in the form of either a debit or credit card or Automated Clearing House (ACH). The fees are:

- The non-refundable application fee(s)*
- The exam fee(s)

*The combined pathway requires more than one non-refundable application fee.

ELIGIBILITY PERIOD

You will be assigned the status of *Exam Candidate* when your application has been reviewed and approved. You will be given a three-year eligibility period in which to take and pass your exams. ABC grants you four attempts to pass each exam within your eligibility period. If you have exhausted your eligibility period and you have not passed any exams, you may reapply for eligibility by submitting a new application, subject to the prevailing Candidate Guide.

If you have passed one of the required exams within your initial eligibility period but failed the other exam(s) four times or your eligibility period has expired, you will be granted one additional attempt at the exam(s) you have not passed. The attempt(s) must be made within one year of the end of your initial eligibility period. If you fail the additional attempt(s) at the exam(s) you must reapply, and any passing scores will not carry over to a new eligibility period. All new applications must be complete and include a new application fee.

TESTING ACCOMMODATIONS

It is ABC policy to administer certification exams in a manner that does not discriminate against an otherwise qualified applicant. ABC offers reasonable and appropriate accommodations for the exams for persons with documented disabilities, as required by the Americans with Disabilities Act (ADA).

If you require any accommodations, submit your requests by the application deadline of your desired exam session to provide adequate time to resolve any documentation or exam logistical issues that may arise. ABC will review each request on an individual basis and make decisions for appropriate accommodations based on specific guidelines.

The [Testing Accommodations Policy](#) and the [Testing Accommodations Application](#) should be referenced for additional specific information.

CRIMINAL HISTORY DISCLOSURE

Health care providers are placed in a position of trust with their patients. Often these providers have unsupervised physical contact with their patients. You must disclose criminal history information if you have been convicted by a court of competent jurisdiction, pleaded nolo

contendere, or are currently under indictment, for a felony or any crime involving moral turpitude

You must submit a signed written statement and full explanation along with supporting documents to accompany the application. Examples of supporting documents may include, but are not limited to, official court documents, probation documents, police reports, etc.

AUTHORITY

ABC reserves the right to ask you to furnish information or make inquiries as may be deemed appropriate to identify the nature and extent of your education, experience, competency and moral character .

NOTIFICATION OF APPLICATION DECISION

You will be notified by email of your application approval or denial within the four weeks following the application deadline. You can check your [My ABC](#) account to view the status of your application.

ADDRESS CHANGES

The email address provided on the application will be used for emailing your letter of eligibility, registration information, exam confirmation and results. You are responsible for ensuring that your information in your My ABC account is up-to-date.

FALSIFICATION

If ABC discovers that you have falsified any information on your application, any or all of the following actions may be taken:

- Rejection of your application
- Barring you from the exam(s)
- Revocation of any existing ABC certification or status
- Referring of the incident to the Professional Ethics Committee

Any act of falsification shall be made a part of your permanent record.

APPLICANT INELIGIBILITY

You may be determined ineligible for any of the following reasons:

- Insufficient documentation to assess your eligibility
- Documentation provided does not meet eligibility requirements
- Lack of required fees
- Failure to meet application and/or residency deadlines

If it is determined that the information you provided is inadequate to assess eligibility, you will be notified and given a deadline to respond with the necessary documentation. If documents are not received by the given deadline, your application will be deferred, one time, to the next exam cycle. Failure to complete your application after one deferral will terminate your application, and a new application and new application fee will be required.

APPLICATION APPEALS

If you have been denied Exam Candidate status based on failure to demonstrate the minimal eligibility requirements, you may appeal the denial. Your appeal must be submitted in writing to the ABC Board of Directors.

Your appeal must:

- Be in writing, contain your signature and sent by email to ABC
- State the specific reasons for your appeal
- Include evidence or other pertinent information refuting ABC's original findings
- Be sent no later than 30 calendar days after the date of the denial notification

APPEALS DECISION

You will receive notification of the board's decision within 60 days of receipt of your request. The Board of Directors' decision is final.

STATEMENT OF NON-DISCRIMINATION

ABC does not discriminate on any basis that would constitute illegal discrimination under federal law.

RE-EXAMINATION

If you fail one of the three exams, you must re-register at ABCOP.org by the application deadline for the desired exam session. You must be within your current eligibility period and have not exhausted your allotted four attempts at the exam.

REAPPLYING FOR ELIGIBILITY

If you have exhausted your eligibility period, you may reapply for eligibility by submitting a new application, subject to the prevailing *Candidate Guide*, and a new application fee. All passing scores from your previous eligibility period will not carry over to your new eligibility period.

Documentation

EDUCATION

An official transcript is required when you submit your application. You can upload your transcript to the online application dashboard or you, or your school, can fax or email it directly to ABC. If you are extending your credential, your previous file will be referenced if you apply within seven years following the expiration of your original eligibility period.

It is important to note that ABC and NCOPE are separate organizations. If you previously submitted a transcript to NCOPE to begin your residency program, you will also need to submit an official transcript to ABC for our records. **No exceptions will be made.**

RESIDENCY COMPLETION

ABC consults with NCOPE regarding the completion of your residency program. You are not required to include a certificate of completion with your application. Your residency must be marked complete by NCOPE by the posted residency deadline for your desired exam session. **No exceptions will be made.**

Exam Policies and Information

CONFIRMATION OF EXAM DATES/ LOCATIONS

WRITTEN AND SIMULATION EXAMS

You will receive an Authorization-to-Test (ATT) letter by email from ABC, which provides an explanation of the test site selection process. It is your responsibility to follow the instructions in the letter to make an appointment for an exam date, time and location.

CLINICAL PATIENT MANAGEMENT EXAMS

You will receive written confirmation and logistical information for the CPM exam approximately 30-45 days prior to the scheduled session. All CPM dates are tentative. You should not make travel arrangements until ABC has notified you of the date and time of your exam.

Due to the logistical requirements of the CPM exam, limitations on the number of candidates who can be accepted for testing may apply. In this event, you will be notified of a deferral to the next available session. Exam fees will be deferred to the next session.

Although every effort is made to accommodate every candidate, ABC reserves the right to limit the number of candidates should space be restricted. Applications and registrations will be accepted on a first-come, first-served basis, based on your application *approval* date, not the date that your application was submitted.

EXAMINATION ADMITTANCE

WRITTEN AND SIMULATION EXAMS

You must arrive at your assigned testing location or remote proctored appointment at least 30 minutes prior to your scheduled exam time and present your valid photo ID. If you are late, you will not be able to test.

No exceptions will be made.

You are required to show one current form of identification, which must be an unexpired government-issued photo identification document with signature (e.g., driver's license or passport). The name on the identification document must match the name on the ATT letter. You will not be permitted to test without the required identification. **No exceptions will be made.**

CLINICAL PATIENT MANAGEMENT EXAMS

You must bring your valid photo ID (driver's license or passport) to the exam. Your identity will be confirmed by an ABC staff member prior to admission to the exam. You will not be permitted to test without the required identification. **No exceptions will be made.**

CANCELLATION/REFUND POLICIES

ABC understands that circumstances may occur that may cause you to have to cancel your upcoming exam. If you are unable to take the exam that you registered for, you must notify ABC immediately. Cancellations are effective the date they are received.

WRITTEN AND SIMULATION EXAMS

Cancellations received 30 days or more prior to your scheduled exam date will be eligible for a refund or deferral of your exam fee(s).

There will be a cancellation fee if we are notified less than 30 days prior to your scheduled exam. Cancellations made within five (5) days of the scheduled exam date will result in forfeiture of your exam fee.

Cancellations should be carefully considered. Please reference your ATT letter for a full explanation of our testing service's cancellation and/or rescheduling policy.

Please note: If you fail to schedule an appointment with our testing service for your registered exam session, you will forfeit the exam fee(s). Your eligibility period will not be extended.

CLINICAL PATIENT MANAGEMENT EXAMS

You must notify ABC at least 20 days prior to your exam to be eligible for a refund or deferral of the exam fee. If you notify ABC less than 20 days prior to your exam, you will forfeit the exam fee. Your eligibility period will not be extended.

Extenuating circumstances may be considered. Such requests must be in writing, include your signature and the reason(s) for the request along with supporting documentation.

REMOTE PROCTORED EXAMS

If choosing a remote proctored exam, you will provide a computer with a camera, microphone, a reliable internet connection and a private room with a cleared desk. You are assuming responsibility for any interruptions that may void your exam. We recommend using your own personal computer and not a company computer.

TEST CENTER CLOSINGS

If a testing center must close, affecting your scheduled test date every effort will be made to provide you with options that may include:

- having your exam rescheduled to an alternate date
- a full refund of your exam fees
- deferment of your exam to the next exam session

HAZARDOUS WEATHER

If you are unable to travel to your testing center due to hazardous weather, you must notify ABC immediately at certification@abcop.org to be eligible for a deferral, refund or rescheduling options.

MISCONDUCT DURING EXAMS

The following activities are prohibited:

- Failure to observe any of the rules of conduct as outlined by the test proctor
- Copy in writing or otherwise record or transmit to others any exam questions or answers or other aspects of the nature or content of the exam
- Bringing any answering agent of any nature (i.e., books, notes, electronic devices) to the exam

- Offer, assist or solicit assistance from other candidates, examiners or those responsible for the administration of the exam
- Engage in any other conduct or inappropriate behavior that is injurious to the integrity of the exam or to any of its participants

DISMISSAL POLICIES

If you are observed engaging in any of the above activities, you will be dismissed from the exam and forfeit your exam fee. You may also be barred from future exams, and your period of eligibility may be affected.

Misconduct during exams will be referred to ABC's Professional Ethics Committee for review and determination of a possible ethical violation.

LANGUAGE

The exams are offered in English only. No translators or translation devices will be allowed during the exam.

CANDIDATE INFORMATION CONFIDENTIALITY

ABC is committed to protecting the confidentiality of your records and has policies to ensure your privacy. Information about your exam results is not released to any third party, other than state licensure boards, if required, in response to a valid subpoena, or by your request.

DATA COMPILATION

ABC may develop and publish statistical data regarding the exams; however, your identity will not be divulged.

Exam Scoring and Reporting

EXAM RESULTS

WRITTEN EXAM

A pass/fail exam result will be displayed immediately upon completion of your exam. In addition, within 24 hours, ABC will notify you that your scores are available on your My ABC account.

SIMULATION EXAM

A pass/fail exam result will be displayed immediately upon completion of your exam. In addition, within 2-3 weeks after the completion of the exam cycle, ABC will notify you that your official score report is available on your My ABC account.

CLINICAL PATIENT MANAGEMENT EXAM

A pass/fail exam result will be emailed approximately three days after completion of the exam administration. In addition, within 2-3 weeks after the completion of the exam cycle, ABC will notify you that your official score report is available on your My ABC account.

EXAM REVIEW POLICY

If a candidate in their initial eligibility period fails an exam three times, they may request a review of their most recent exam attempt. This review will provide additional information concerning the content areas in which the candidate is not performing well. In order to qualify for this exam review, the following criteria must be met:

- The candidate must submit a written request to certification@abcop.org.
- The candidate's third exam attempt score was within 5 percent of the passing score.
- The candidate is still within their eligibility period and has registered for their fourth exam attempt.

Please be advised that processing exam reviews can take up to four weeks.

RELEASE OF EXAM INFORMATION

The nature, format, content and results of exams administered by ABC are considered privileged information. Due to the importance of test security and item banking, neither test questions nor answer keys will be disclosed or made available for review by candidates or any other unauthorized third party.

SCORING PROCEDURES

All scoring procedures and responses to exam questions are conducted and verified by ABC's testing service.

WRITTEN EXAM SCORING

The passing score for the written exam has been recommended by a geographically diverse panel of practicing certified practitioners with both clinical and educational backgrounds who have been individually selected by the ABC Board of Directors. This panel, under the guidance of testing experts from ABC's testing service, computes a passing score representing the minimum level of knowledge that must be demonstrated to pass the exam. All exams are administered and scored by a computer-based system.

SIMULATION EXAM SCORING

Each simulation problem contains options that are scored as *clearly indicated in competent practice* or *clearly contraindicated*. The problems also contain options that are appropriate (without being clearly indicated), neutral and inappropriate (without being clearly contraindicated). All problems are scored individually by comparing your responses with those identified as optimal by content experts. The scores for each problem are then combined to calculate the total score.

Candidates achieving the optimal score select the path identified as the optimal path, avoiding options that detract from the score by being contraindicated or clearly contraindicated in competent practice. The passing point, as determined by expert judges, is set to assure that all passing candidates achieve at least the minimally acceptable score.

CLINICAL PATIENT MANAGEMENT EXAM SCORING

ABC calculates CPM scores using a formula that weighs each response relative to how critical that item is judged to be. This judgment is developed by a panel of certified practitioners. Clinical examiners evaluate a candidate's performance on each task. The passing point is referenced to a criterion with clear, predetermined standards. Failing CPM scores within three percent of the passing score are always reviewed and verified as part of our standard quality control procedures. Your final score is a result of this review process.

EXAM INCIDENT REVIEW & APPEALS

You may not appeal a failing score on any exam. However, you may request a review of a particular incident or procedure relative to the exam process or administration procedure if you believe the incident or procedure impeded your opportunity for successful completion of your exam.

WRITTEN AND SIMULATION EXAMS

The following actions must be taken prior to submitting a written request for review:

- File a *Center Procedure* Report with the Test Center Administrator before leaving the testing center
- Contact ABC's testing service by email or phone within 24 hours after the incident occurred and provide the case summary or ticket number, if applicable

The written request for review must be:

- Submitted to ABC within five days of the exam date
- Accompanied by a description of the incident or administrative procedure including any relevant evidence or other pertinent information
- Accompanied by the case summary or ticket number issued by the testing service, if applicable

CLINICAL PATIENT MANAGEMENT EXAMS

Any incidents or administrative procedures that have impacted your ability to successfully complete the exam must have been documented using a *Candidate Incident* form and signed by you, the Candidate Liaison and the Site Coordinator at the exam. There will be no recourse after the exam if you verbally express a problem or concern to the Candidate Liaison but elect not to submit a Candidate Incident form.

If the onsite resolution is unsatisfactory to you or if you believe that the incident has impeded you from performing at your best, you may elect to terminate your participation in the CPM exam. If you decide to terminate your participation at the exam your exam fee will not be refunded, and your eligibility will not be extended.

INCIDENT REVIEW RESOLUTION

If a request for a review is submitted concerning an incident or administrative procedure, you will receive notification of the outcome of the review within 30 days of receipt of the request. Should you not be satisfied with the decision rendered, you may submit a written appeal to the board of directors within 14 days. You will be notified of the board's decision within 60 days of receipt of your request. The board of directors' decision is final.

Exams

Each exam is designed to evaluate knowledge and clinical competencies in orthotic and prosthetic practice. The exams and the passing scores are reviewed and revised annually.

EXAM FORMAT

The written and simulation exams are administered by computer-based testing (CBT). CBT is a method of administering tests in which the responses are electronically recorded.

The Clinical Patient Management (CPM) exams are hands-on practical exams administered through direct examiner and patient model interaction in a clinical setting.

EXAM AVAILABILITY

The written and simulation exams are offered bi-monthly at more than 350 locations around the country. The CPM exams are offered three times per year at the ABC Testing Center in Tampa, Fla. Exam sessions, deadlines and locations are available on ABCop.org.

EXAM DESCRIPTIONS

SINGLE DISCIPLINE WRITTEN EXAMS

Each single discipline written exam is a three-hour, multiple-choice exam consisting of 165 questions designed to measure your general knowledge of basic principles of patient and practice management. General knowledge assessed on the written exam includes anatomy, physiology, biomechanics, kinesiology, disease process, pathologies, material science, ethics and professionalism.

COMBINED O&P WRITTEN EXAM

The combined O&P written exam is a three-and-a-half-hour, multiple-choice exam consisting of 200 questions designed to measure your general knowledge of patient management. General knowledge assessed on the exam includes anatomy, physiology, biomechanics, kinesiology, disease process, pathologies, prescription criteria, material science, ethics and professionalism.

SIMULATION EXAMS

Each simulation exam assesses your problem-solving skills through an interactive format. The simulations imitate lifelike situations an orthotist or prosthetist might encounter in daily clinical practice. The simulation includes seven problems. You will have three hours to complete each exam.

For Orthotics, the problems may include scoliosis/kyphosis, spinal cord injuries, fractures, treatment of stroke, lower and upper extremity management, hip and knee pathologies, cranial and neuromuscular disease.

The Prosthetics simulation may include management of transtibial, transfemoral, transradial, transhumeral, and partial foot amputations and immediate postoperative fitting procedures.

CLINICAL PATIENT MANAGEMENT EXAM

The Clinical Patient Management (CPM) exam consists of three, 60-minute modules designed to assess the practical skills considered by subject matter experts to be necessary in the competent performance of orthotics and prosthetics. The CPM exam requires you to demonstrate practical ability in a clinical environment. Your skills will be evaluated in areas such as patient evaluation, prescription criteria, measurement technique, fitting, alignment and appropriate handling of patients.

EXAM CONTENT

The development of valid exams begins with a [practice analysis](#), which gives a clear and concise definition of the knowledge, skills and abilities needed for competent, safe and effective clinical practice. Subject matter experts have identified the critical aspects of the orthotic and prosthetic profession using a process that includes interviews, surveys, observation and group discussions.

ABC conducts practice analyses that identify performance domains for both orthotists and prosthetists. Within each performance domain, several identified tasks provide the basis for questions included in the exams. Practice analyses also identify associated knowledge and skills related to the practice of orthotics and prosthetics.

EXAM DEVELOPMENT

ABC updates the examinations on a regular basis with questions written by active practitioners. Item development activities are conducted as needed to ensure that an adequate supply of new questions is available for the ABC exams.

The exam committees are composed of practitioners who are drawn from a diverse range of practice settings and geographical locations.

EXAM PREPARATION

ABC has exam preparation resources available at ABCop.org. These include the *Practice Analysis*, [Test Content Outlines](#) and [sample exam questions](#). ABC encourages you to review these documents in preparation for your exams.

Initial Certification

After successfully completing the certification exams, in approximately four weeks you will receive a congratulatory letter, a certificate, a certification number, a lapel pin, an email to claim your digital badge, the ABC [Guide to Maintaining Your Certification](#) and information regarding the proper use of the ABC credential and logo. You will also receive a pro-rated invoice for the current year's certification fees.

Certified practitioners in good standing receive the *O&P Almanac*, *Mark of Merit* newsletter and are listed in the [ABC online directory](#).

Maintaining Certification

You are required to maintain certification by paying annual renewal fees, participating in ABC's continuing education program and adherence to the [Code of Professional Responsibility](#). Your certification will be renewed at the end of a five-year cycle if the minimum number of required continuing education credits have been earned; the requirements are outlined in the [Guide to Maintaining Your Certification](#).

Setting Standards, Improving Outcomes, Changing Lives.