



# Certified Technician Exam Registration Form

This form is to be completed by candidates who are retaking an exam.

Please mail, fax or email registration form to:

**American Board for Certification in Orthotics, Prosthetics and Pedorthics, Inc.**

P.O. Box 34862, Alexandria, VA 22334-0862 • Fax: (703) 842-8516 Email: certification@abcop.org

## GENERAL INFORMATION

Please complete the following:

Discipline of Application (**check one only**)  Orthotics  Prosthetics

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 (Your name must match your identification documents. When you are certified, your certificate will be printed as indicated here.)

Last four digits of your SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 (MM/DD/YY)

Male  Female

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Ph: \_\_\_\_\_ Personal Email: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Ph: \_\_\_\_\_ Work Fax: \_\_\_\_\_

Work Email: \_\_\_\_\_

## EXAM REGISTRATION & FEES

Please check your desired exam date:

Exam Date	Application Deadline
<input type="checkbox"/> January 8-13, 2018	November 1, 2017
<input type="checkbox"/> March 12-17, 2018	January 1, 2018
<input type="checkbox"/> May 7-12, 2018	March 1, 2018
<input type="checkbox"/> July 9-14, 2018	May 1, 2018
<input type="checkbox"/> September 17-22, 2018	July 1, 2018
<input type="checkbox"/> November 5-10, 2018	September 1, 2018

### Fees:

Written Exam \$200

**Please indicate if you require exam accommodations.** ABC offers reasonable and appropriate accommodations for those persons with documented disabilities, as required by the Americans with Disabilities Act (ADA). An additional application is required. (Refer to the ABC Technician Book of Rules & Candidate Guide for more information and contact ABC for the required application.)

By signing this registration form, you acknowledge that you have read this form and have complied with all instructions for exam registration. Further you acknowledge that you have read and will adhere to the cancellation/refund policy as outlined in the current ABC Technician Book of Rules & Candidate Guide.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Sign Here (MM/DD/YY)

## IMPORTANT NOTES

All correspondence will be mailed to your home address and/or email address.

Upon submission of this form you may consider yourself registered for the exams indicated on this form, provided the following conditions have been met:

- the appropriate exam fee has been remitted
- you are within your three year eligibility period
- you have not exhausted the allotted four attempts at the exam

If you must **cancel the exam date** you selected, ABC must receive written notice at least 31 days prior to the start of the exam cycle for you to be eligible for a refund of your exam fee.

ABC will only accept one application, per discipline, per exam date by the indicated application deadline for the exam date chosen.

No exceptions will be made.

You may want to photocopy all forms in advance in the event you need additional copies.

## QUESTIONS?

For questions about the application, eligibility or exam, contact ABC at 703-836-7114 ext. 229 or certification@abcop.org.

## PAYMENT INFORMATION

Make checks payable to ABC.

Personal checks returned from your bank unpaid will cancel your registration. A \$15 fee will be assessed for any check returned to ABC for any reason.

Your Name: \_\_\_\_\_

### Method of Payment:

Personal Check Enclosed - Name on Check: \_\_\_\_\_

Company Check Enclosed - Name on Check: \_\_\_\_\_

Amount: **\$200** Date of Check: \_\_\_\_/\_\_\_\_/\_\_\_\_ Check No.: \_\_\_\_\_  
(MM/DD/YY)

Money Order Enclosed

Amount: **\$200** Date of Money Order: \_\_\_\_/\_\_\_\_/\_\_\_\_ Money Order No.: \_\_\_\_\_  
(MM/DD/YY)

Credit Card:  Visa  MasterCard  American Express  Discover

Card No.: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(MM/YYYY)

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Amount to be Charged: **\$200**



*This registration form and fee must be received by the application deadline.*

*Mail, fax or email forms to:*

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**Please Note:** The U.S. Postal Service is the only express service that can deliver to a P.O. Box. We recommend that you do not use certified mail.