



Certified Assistant Exam Registration Form

This form is to be completed by candidates who are retaking an exam

Please mail, fax or email registration form to:

American Board for Certification in Orthotics, Prosthetics and Pedorthics, Inc.

P.O. Box 34862, Alexandria, VA 22334-0862 • Fax: (703) 842-8516 Email: certification@abcop.org

GENERAL INFORMATION

Please complete the following:

Discipline of Application (**check one only**) Orthotics Prosthetics

First Name _____ Middle Name _____ Last Name _____

(Your name must match your identification documents. When you are certified, your certificate will be printed as indicated here.)

Last four digits of your SSN: _____ Date of Birth: _____/_____/_____
(MM/DD/YY)

Male Female

Home Address: _____

City: _____ State: _____ Zip: _____

Home Ph: _____ Personal Email: _____

Place of Employment: _____

Work Address: _____

City: _____ State: _____ Zip: _____

Work Ph: _____ Work Fax: _____

Work Email: _____

EXAM REGISTRATION & FEES

Please indicate the exam date for which you are applying:

Written and Written Simulation Exam Date	Application Deadline:
<input type="checkbox"/> January 8-13, 2018	November 1, 2017
<input type="checkbox"/> March 12-17, 2018	January 1, 2018
<input type="checkbox"/> May 7-12, 2018	March 1, 2018
<input type="checkbox"/> July 9-14, 2018	May 1, 2018
<input type="checkbox"/> September 17-22, 2018	July 1, 2018
<input type="checkbox"/> November 5-10, 2018	September 1, 2018

Fees:

Written Exam \$225

Please indicate if you require exam accommodations. ABC offers reasonable and appropriate accommodations for those persons with documented disabilities, as required by the Americans with Disabilities Act (ADA). An additional application is required. (Refer to the ABC Assistant Book of Rules & Candidate Guide for more information and contact ABC for the required application.)

By signing this registration form, you acknowledge that you have read this form and have complied with all instructions for exam registration. Further you acknowledge that you have read and will adhere to the cancellation/refund policy as outlined in the current ABC Assistant Book of Rules & Candidate Guide.

Signature: _____ Date: _____/_____/_____
(MM/DD/YY)

Sign Here

IMPORTANT NOTES

All correspondence will be mailed to your home address and/or email address.

Upon submission of this form you may consider yourself registered for the exams indicated on this form, provided the following conditions have been met:

- the appropriate exam fee(s) have been remitted
- you are within your three year eligibility period
- you have not exhausted the allotted four attempts at any one exam

If you must cancel the exam date you selected, ABC must receive written notice at least 31 days prior to the start of the exam cycle for you to be eligible for a refund of your exam fee.

ABC will only accept one application, per discipline, per exam date by the indicated application deadline for the exam date chosen. **Applications received after the application deadline will be subjected to a \$75 late fee.**

You may want to photocopy all forms in advance in the event you need additional copies.

QUESTIONS?

For questions about the application, eligibility or exam, contact ABC at 703-836-7114 ext. 229 or certification@abcop.org.

PAYMENT INFORMATION

Your Name: _____

Method of Payment:

Personal Check Enclosed - Name on Check: _____

Company Check Enclosed - Name on Check: _____

Amount: \$225 Date of Check: ____/____/____ Check No.: _____
(MM/DD/YY)

Money Order Enclosed

Amount: \$225 Date of Money Order: ____/____/____ Money Order No.: _____
(MM/DD/YY)

Credit Card: Visa MasterCard American Express Discover

Card No.: _____ Exp. Date: ____/____
(MM/YYYY)

Cardholder Name: _____

Signature: _____ Amount to be Charged: \$225



This registration form and fee must be received by the application deadline.

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in Orthotics, Prosthetics &
Pedorthics, Inc.**

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Alexandria, VA 22334-0862

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Fax: (703) 842-8516

Please Note: The U.S. Postal Service is the only express service that can deliver to a P.O. Box. We recommend that you do not use certified mail.

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